

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Don Jorgenson
 Job title Commercial Appraiser Employee SS # _____
 Effective Date 5/16/2016

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: Commercial Appraiser new position or replacement if so, whom?

 Jeff Peterson

Rate of Pay \$ 62,000

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature *Norman A. Cannady Jr.* Date 4/27/2016

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department: Madison County Detention Center Employee Name: Tiffany White
Job title: Cpl / Detention Officer Employee #: 5434
Effective Date: 05/08/2016

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom?
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Cpl. To Position: M/Sgt.
Rate of Pay \$ 14.20 Rate of Pay \$ 15.64

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Mayor Chuck McNeal Signature: [Signature] Date: 04/29/2016

Forward to Administration for Paperwork Processing

Administrative paperwork

	initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Madison County
Detention Center

Department:

Employee Name

Gratiana Handy

Job title

M/Sgt./Detention Officer

Employee #

3937

Effective Date

05-08-2016

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

M/Sgt.

To Position:

Lieutenant

Rate of Pay

\$15.64

Rate of Pay

\$17.38

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Signature

Date

Major Chuck McNeal

Chuck

04/29/2016

Forward to Administration for Paperwork Processing

Administrative paperwork

Initials

Date

Copy to Payroll

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department

Madison County
Detention Center

Employee Name

ShaKeena White

Job title

Detention Officer

Employee #

Effective Date

05-09-2016

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$11.96

Faye Clark

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$

Rate of Pay

\$

Termination

Death
 Dismissed
 Resigned
 Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Major Chuck McNeal

Signature

[Signature]

Date

05-05-2016

Forward to Administration for Paperwork Processing

Administrative paperwork:

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Madison County

Department

Detention Center

Employee Name

Jacob Brown

Job title

Detention Officer

Employee #

Effective Date

05-09-2016

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Benjamin Erickson

Rate of Pay

\$11.96

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ _____

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Mayor Chuck McNeal

Signature

Chuck McNeal

Date

05-05-2016

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department

Madison County
Detention Center

Employee Name

Terrance Evans

Job title

Detention Officer

Employee #

Effective Date

05-09-2016

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

If so, whom?

Rate of Pay

\$11.96

Raven Pate

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$

Rate of Pay

\$

Termination

Death
 Dismissed
 Resigned
 Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Major Chuck McNeal

Signature

Chuck McNeal

Date

05-05-2016

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

_____	_____
_____	_____
_____	_____
_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department: Madison County Detention Center
Job title: Detention Officer
Effective Date: 05-09-2016

Employee Name: Austin Manning
Employee #: _____

Hire

Full-time Part-time Temporary Hourly
Position: _____
new position or replacement

Salaried

if so, whom?

Rate of Pay: \$11.96

Javaris Perkins

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____
Rate of Pay: \$ _____

To Position: _____
Rate of Pay: \$ _____

Termination

Death
 Dismissed
 Resigned
 Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Mayor Chuck McNeal

Signature: [Signature]

Date: 05-05-16

Forward to Administration for Paperwork Processing

Administrative paperwork

	initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Comptroller Employee Name Cynthia Wood
 Job title Deputy Comptroller- PT Employee SS # _____
 Effective Date 5-6-2016

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: Deputy Comptroller- PT new position or replacement if so, whom? _____
 Rate of Pay \$ 21.⁰⁰/hr

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Shelton Vance Signature Shelton Vance Date 5/6/2016

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Road Department Employee Name Marcus Evans
 Job title Tractor Driver Employee SS # _____
 Effective Date May 17, 2016

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement it so, whom? _____
 Rate of Pay \$ 10.00 per hour

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Dan Gaillet, P.E. Signature  Date 5-9-16

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Road Department Employee Name Jeffery Ross
Job title Tractor Driver Employee SS # _____
Effective Date May 17, 2016

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position if so, whom?
or replacement
Rate of Pay \$ 10.00 per hour

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name
Dan Gaillet, P.E.

Signature
[Signature]

Date
5-9-16

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Madison County
Department: Detention Center

Employee Name: Jessica Olson

Job title: Detention Officer

Employee #: 3765

Effective Date: 5-15-2016

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom?

Rate of Pay \$ _____

job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____

Rate of Pay \$11.96

Rate of Pay \$13.06

Fulfilled ONE YEAR REQUIREMENT

Termination

Death
 Dismissed
 Resigned
 Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name: Major Chuck Heibel

Signature: [Signature]

Date: 5/11/2016

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____